



Fair
Trading

Property Licensing
Locked Bag 5104
Parramatta NSW 2124
Tel 02 9619 8799 TTY 02 9619 8673
ABN 81 913 830 179
www.fairtrading.nsw.gov.au

Ref: 1232685

Melissa Gotch
PO Box 1626
GOSFORD NSW 2250

Dear Melissa Gotch

Please find enclosed your amended licence issued under the *Conveyancers Licensing Act 2003* (the Act). The licence will remain current until the expiry date specified unless it is sooner suspended, cancelled or surrendered.

You are required to comply with all conditions that are specified on the licence.

You must also advise NSW Fair Trading in writing of any changes to your postal, residential and/or business/employment address(es) within two weeks of the change.

Your licence is due to expire on **30/06/2017**.

Fair Trading will provide you with the necessary Renewal/Restoration form approximately four weeks before this date. However, if you do not receive this form two weeks prior to the licence's expiry date, the onus is on you to contact Fair Trading to request another copy of the form.

If you do not renew your licence by the expiry date, your licence will expire. An expired licence can be restored only during a three month restoration period after its expiry date. If your licence does expire it will be an offence for you to conduct a conveyancing business for fee or reward if you do not hold a current licence under the Act unless you are an Australian legal practitioner.

Yours sincerely

Adrienne Farquhar
Co-ordinator, Property Licensing
09/01/2017



Fair
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Conveyancers Licensing Act 2003

LICENCE

Licence No: 1232685

Date Granted: 11/03/2011

Expiry Date: 30/06/2017

THIS IS TO CERTIFY that: **Melissa Jane Gotch** is licensed under the *Conveyancers Licensing Act 2003*.

Principal Business Address

Business Names: Coast Conveyancing

Address: U 3 81 Newling St, LISAROW, NSW 2250 AUSTRALIA

This licence has been issued subject to the following condition(s):

The licence holder must, when carrying out conveyancing work, be insured under a policy of professional indemnity as provided in clause 6 of the Conveyancers Licensing Regulation 2015. In the twelve months following the granting of this licence, the licence holder must complete specified professional development and further education. The suitability of that education and the manner of calculating the time spent on it must satisfy the requirements specified in the Commissioner's Guidelines for Continuing Professional Development.

Rod Stowe
Commissioner for Fair Trading